



# Currans Hill Public School

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Wednesday 7<sup>th</sup> February, 2018

## Meet the Teacher Meeting

Dear Parents/Guardians,

In accordance with our reporting policy, we would like to provide parents with the option of taking part in Meet the Teacher meeting to meet your child's new teacher.

The first term meetings are an opportunity for **you to provide information about your child to their new teacher**. This may include information of a medical, educational or social nature. These meetings are not a progress report from the teacher to you. However, the teacher may share with you some of their early observations and together you can determine some educational goals for your child for the term.

Once again, this year's bookings will be handled online using the site:  
[www.schoolinterviews.com.au](http://www.schoolinterviews.com.au)

Please see below and follow the instructions on booking your own interview time. NB:  
All interviews must be booked prior to the interview days.

**Bookings open on Thursday 8<sup>th</sup> Feb at 7.00pm**  
**Bookings close on Friday 16<sup>th</sup> February at 12.00pm**

### Online Booking Instructions

1. Go to [www.schoolinterviews.com.au](http://www.schoolinterviews.com.au)
2. Enter the school event code: **safus**
3. Enter your details
4. Choose the teacher
5. Choose the time

When you click finish, your meeting time will be emailed to you automatically – you may need to *check your junk mail folder* if you do not receive your email immediately.

You can return to [www.schoolinterviews.com.au](http://www.schoolinterviews.com.au) at any time before Friday 16<sup>th</sup> February 7.00pm to adjust your meeting time; remember to use the same name and email address you used when making your booking.

If you do not have access to the internet on any device please contact the office prior to Friday 16<sup>th</sup> February and the office staff will endeavour to find a suitable time for you.

Please remember that meetings are for 10 minutes. If additional time is required, please contact the teacher directly to make alternative arrangements.

Kind regards,  
Sandra Wilson –Principal

Any personal information requested is being obtained for the purpose of updating the student's enrolment. It will be used by the Department of Education & Training for general student administration and communication and other matters relating to the education and welfare of the student. This information will be stored securely. You may access or correct any personal information provided by contacting the school.

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